



Report of the Council on Podiatric Medical Education – April 2022

The Council on Podiatric Medical Education (CPME or Council) held its spring meeting in Bethesda, Maryland on April 23, 2022. The recommendations emanating from Council committees, which completed their deliberations at meetings and conference calls held from March - April, constitute the majority of each CPME agenda and include the review of reports from the colleges of podiatric medicine. The Continuing Education Committee (CEC), Residency Review Committee (RRC), and the Collaborative Residency Evaluator Committee (CREC) all held meetings in March. The Accreditation Committee and the Council's Budget Planning and Executive Committees held their meetings April 21-22.

CPME Bylaw and Policy Changes

The Council updated the *CPME Bylaws* at the April 2022 meeting to:

- Clarify language concerning Ad Hoc Appeals Committees to meet the requirements outlined in CPME 935b, *Guidelines for the Conduct of Appeals and Arbitration by Residencies, Fellowships, Providers of Continuing Education, and Specialty Boards*.
- Move the Nominating Committee to a standing committee of the Council and update the committee's composition and rules. The Nominating Committee now consists of the Executive Committee of the Council.
- Modify the composition of the Residency Review Committee to include at least one at-large representative to be selected by the Council.
- Modify the *CPME Bylaws* language to match that of the updated CPME-APMA Memorandum of Agreement.
- Modify the language concerning CREC membership to include the director of the Council, or their designee.
- Change the name of the JCRSB to the Specialty Board Recognition Committee (SBRC).
- Update the language within the *Bylaws* to match the terminology within CPME 120/130 concerning preaccreditation (previously termed “provisional accreditation”).
- Update the process concerning appointing specialty board organizations to a CPME ad hoc committee.
- Clarify that ad hoc advisory committees do not modify CPME policy documents.
- Clarify that Council and Committee members are precluded from serving as consultants while serving as a member of the Council or a standing committee.
- Remove the notation that the *CPME Bylaws* are reviewed by an ad hoc committee.
- Correct an inconsistency concerning appointments to external committees.
- Clarify language concerning ex-officio member rules and responsibilities.
- Correct an error concerning term limits for evaluators.

The CPME *Policies and Miscellaneous* Document was updated at the April 2022 meeting to reflect the changes made to the CPME *Bylaws*. The updated CPME *Bylaws* and CPME *Policy* document can be found at www.cpme.org.

Draft II of CPME 320 and 330 Disseminated for Comment

After releasing Draft I revisions of the CPME 320, *Standards and Requirements for Approval of Podiatric Medicine and Surgery Residencies* and CPME 330, *Procedures for Approval of Podiatric Medicine and Surgery Residencies* in the fall of 2020, the Council reviewed the comments from the community of interest, the questions from the town halls, the responses to the online survey, and resolutions passed at the APMA House of Delegates related to the proposed revisions to these documents. At its April 2021 meeting, the Council elected to send the draft documents back to the ad hoc committee for further revision, and to create a blue-ribbon panel of experts in competency-based assessment and education.

Draft II of the CPME 320 and 330 documents were approved at the Council's April 2022 meeting and includes revisions made by the Ad Hoc Committee and submissions from the Blue Ribbon Panel on Milestone Education. The proposed documents were recently disseminated to the community of interest for comment until July 15, 2022.

The revised CPME 320 and 330 documents can be found on the CPME website at CPME.org/residencyrevisions. Once the comment period closes, CPME will review the feedback received to determine next steps in adopting the revised documents.

Council Elections

The Council elected its officers to be effective at the close of the Council's October 2022 meeting: Dr. Keith Cook of Newark, NJ was reelected chair and Dr. JT Marcoux of Boston, MA was reelected vice chair.

Keith Cook, DPM is the director of the podiatry department and podiatric medical education at University Hospital in Newark, NJ. Dr. Cook serves as a residency evaluator and a college evaluator, and the chair of the Residency Ad Hoc Committee.

John T. Marcoux, DPM is a faculty member at Beth Israel Deaconess Medical Center in Boston, MA. Dr. Marcoux serves as a residency evaluator and as chair of the Residency Review Committee.

Fall 2022 Residency Visits

During its April 2022 meeting, the Council approved the recommendation of the Residency Review Committee that on-site evaluations will return to in-person visits in the fall.

The in-person on-site evaluations will maintain the following components that have been implemented for virtual visits:

- Video tour provided ahead of time
- Allowing for remote participation of interviewees on an as-needed basis when approved by the team chair (including residents and faculty)
- Continue to have programs submit charts virtually for review prior to on-site
 - If programs are unable to submit charts via the CPME portal, the chair and program director will work together to find the best method for chart review

College Accreditation Actions April 2022

The Council took the following accreditation action at its April 2022 meeting:

Dr. William M. Scholl College of Podiatric Medicine at Rosalind Franklin University of Medicine and Science – At its April 2022 meeting, the Council elected, based on an on-site evaluation, to extend accreditation through April 2030.

Des Moines University College of Podiatric Medicine – At its April 2022 meeting, the Council approved the college's substantive change requests to offer two courses asynchronously in the third year and to add a clinical biomechanics rotation to the third year.

Residency and Fellowship Actions April 2022

Residency actions at the April 2022 CPME meeting included the following. (Please see pages 13-17 of the July 2015 version of CPME 330, *Procedures for Approval of Podiatric Medicine and Surgery Residencies*, at CPME.org/cpme330 for definitions of the following categories of approval.)

- Sustain to Withdraw Approval – 0
- Withdrawal of Approval – 0
- Probationary Approval – 2
- Approval – 5
- Approval with additional information requested – 8
- Provisional Approval – 2
- Voluntary Withdrawal – 5

Continuing Education Activities and Actions April 2022

Continuing Education actions taken at the April 2022 meeting of the Council include the following:

- Approval with additional information requested – 6
- Approval of New Provider – 0
- Probationary Approval – 3
- Voluntary Termination – 0

Announcements

CPME COVID-19 Guidance Documents for Residency Training

Recognizing the continued impact COVID-19 is having on residency training programs, CPME has once again decided to implement temporary modifications of the requirements, based on the current standards and requirements published in CPME publication 320, *Standards and Requirements for Approval of Podiatric Medicine and Surgery Residencies* for residents in the 2022 graduation year. CPME has decreased the required MAVs (minimum activity volume) by 10% for all categories. The diversity requirements will also be waived for residents completing training in 2022.

Public Notice: Call for Third-Party Comments

In accordance with the Council on Podiatric Medical Education's (CPME or Council) procedures, interested individuals or institutions are invited to submit third-party comments with respect to the compliance of the Des Moines University College of Podiatric Medicine and Surgery (DMU), Temple University School of Podiatric Medicine (TUSPM), and the application of a new school of podiatric medicine at the Lake Erie College of Osteopathic Medicine (LECOM) with the standards and requirements of the Council.

The Council will take into consideration all comments received by June 15, 2022, for LECOM, August 15, 2022, for DMU, and September 25, 2022, for TUSPM as part of the college's on-site evaluation scheduled for July 11-13, 2022, for LECOM, October 3-6, 2022, for DMU, and November 7-10, 2022, for TUSPM. **Comments must relate specifically to the Council's requirements** as published in CPME 120, *Standards and Requirements for Accrediting Colleges of Podiatric Medicine*, which may be obtained on CPME.org/cpme120.

Signed comments received by the Council will be shared with the institution and members of the evaluation team prior to the visit. The institution is notified of third-party comments so it may have opportunity to respond. The Council will exercise its best efforts to keep confidential the identity of an individual or entity who submits a comment, unless the person or entity has specified in writing that it is permissible to reveal his/her/its identity. If confidentiality is appropriate, all correspondence with the institution will maintain this confidentiality. During its review of the college, the evaluation team considers third-party comments, if any, that relate to the accreditation standards.

Please submit third-party comments to:

Heather Stagliano, Director
Council on Podiatric Medical Education
hstagliano@cpme.org

At-large and Public Member Positions Open on the Council

The Council on Podiatric Medical Education's Nominating Committee is seeking applications for four at-large and two public member positions on the Council. CPME will hold a closed ballot election to fill the positions at its October 2022 meeting. The positions are for a three-year term renewable up to three consecutive terms.

The council asks each applicant to describe in writing how he/she satisfies at least two of the following five eligibility requirements (not applicable for public members):

- Have been active for a period of at least two years as a director of an approved podiatric residency, fellowship, or provider of continuing education.
- Have been active for a period of at least two years as an academic administrator or a full-time faculty member at a CPME-accredited college of podiatric medicine.
- Have demonstrated leadership within the profession or distinguished himself/herself as a practitioner.
- Have served actively on one of the Council's committees for a minimum of one full term.
- Have served on at least one CPME on-site evaluation team to a college of podiatric medicine, or three CPME on-site evaluation teams to residency programs, fellowship programs, or continuing education providers.

The applicant is also expected to demonstrate qualifications and experience in at least one of the following areas of need:

- A podiatric physician holding an appointment as a full-time faculty member at a CPME-accredited college of podiatric medicine.
- A podiatric physician serving as an institutional administrator or dean in a CPME-accredited college of podiatric medicine.
- A podiatric physician who is involved in residency and/or fellowship education and possesses experience with the function of the council, such as service as a CPME on-site evaluator or member of a standing or ad hoc committee of the council.
- Public members must not have a significant relationship (either direct or indirect) with podiatric medical organizations or podiatric medical educational institutions. These individuals shall have no vested interest in or financial relationship to the podiatric medical profession.

In addition to the requirements outlined above, the candidate is encouraged to describe other podiatric and non-podiatric experiences he/she has had that strengthen the submission.

Individuals seeking election to the council must submit a curriculum vitae and an application letter that addresses both the requirements **and** the area of need to hstagliano@cpme.org. Applications received after **June 15** will not be considered.