

Summary of Modifications CPME 120 and CPME 130 – April 2023

CPME 120		STANDARDS AND REQUIREMENTS FOR ACCREDITING COLLEGES OF PODIATRIC MEDICINE
Diversity, Equity, and Inclusion (DEI)	Page 3	Addition of “The Council recognizes, values and promotes diversity, equity, and inclusion within the faculty, staff, and students at the colleges of podiatric medicine.” And “The Council strives to reflect membership diversity of race, ethnicity, religion, national origin, age, gender identity, sexual orientation, disability, and experience.”
	Page 6: Goals for CPME Accreditation of Colleges of Podiatric Medicine	Addition to #13: “Encourage colleges to achieve diversity, equity, inclusion, cultural competency humility, and interprofessional collaboration among their administration, students, faculty, and staff.”
	Page 13 (Standard 2 Governance, Requirement E, Reporting to CPME)	Removed from last bullet “significant training sites”
	Page 21 (Standard 4 Curriculum, Requirement A, Structure)	Added “How has the college addressed diversity, equity, and inclusion at the institution through its academic and clinical education? For example, including training in medical racism, health inequities, and implicit bias.”
	Page 27 (Standard 5 Faculty, Requirement C, Diversity)	<p>Changed “percentage of faculty are members of a racial or ethnic minority” to “percentage of faculty are an underrepresented minority”</p> <p>Added definition of underrepresented minority to the glossary.</p> <p>Added “Has the college included diversity, equity, and inclusion within its standard protocols including its policies, practices, and procedures?”</p> <p>Added “identity” to “Description of policies and procedures regarding the college’s commitment to providing equitable opportunities without regard to age, gender identity, race, disability, religion, sexual orientation, or national origin.”</p>
	Page 28 (Standard 5 Faculty, Requirement D, Policies)	Added “Does the college’s job posting template include a DEI statement?”
Standard 6. Students.	Page 31	A college of podiatric medicine should take into consideration its resources and the availability of clinical sites, in addition to the maximum enrollment

Maximum Headcount		figure approved by CPME, when determining the maximum size of the incoming class and the total enrollment.
Distance Education	Page 40 (Standard 7 Resources, Requirement E, Distance Education added)	New requirement added to include evaluation of distance education within schools. Also added definition of distance education to glossary page 47.
	Page 44 (Standard 8 Educational Program Effectiveness, Requirement C, Assessment of Programmatic Outcomes)	Modified standard: Licensure Examination Pass Rate – The college is expected to demonstrate a licensure examination pass rate averaged over the most recent three years for first-time test takers of at least 75 percent on APMLE Part I and 80 percent on both parts of the APMLE Part II. Data are to be reported annually and must include all test takers within the calendar year the examination is offered.
CPME 130		PROCEDURES FOR ACCREDITING COLLEGES OF PODIATRIC MEDICINE
Composition of Accreditation Committee	Page 3	Modified language within CPME 130 concerning the composition of the Accreditation Committee to match the language of the CPME Bylaws.
DEI	Page 3	Added to the composition of the Accreditation Committee “The makeup of the Accreditation Committee will strive to reflect membership diversity. Membership diversity includes race, ethnicity, religion, national origin, age, gender identity, sexual orientation, disability, and experience.”
Comment Period	Page 5	Updated the interim review call for comment period from “at least 3 months” to 60 days to match the comment period of a comprehensive review.
Eligibility	Page 6	There are now 10 eligibility requirements, not nine.
Timeline	Page 6	Changed notice from “page 49” to “last page of this document”
Conflicts of Interest	Page 6	Added “Institutions are prohibited from contacting Accreditation Committee, Council, or on-site team members concerning employment or contractor positions to avoid potential conflict of interest issues.”
Accreditation Term	Pages 9, 15, and 18	Modified language to ensure consistency regarding initial accreditation timeline. Now reads, “initial accreditation may be granted for a time period extending for four years from the date the initial accreditation was granted.” Previously read as, “accreditation will be granted for the balance of an eight-year term that began when the program was granted preaccreditation.”

Substantive change #11 (now covered in #10) – establishment of a new location or branch campus	Page 27-28	<p>Added for clarity, “The college has engaged in long-range planning for execution” even though it is listed in the paragraph above the bulleted list.</p> <p>Included additional requirements (bullet #5) that had been included within substantive change #7 requirements.</p> <p>Modified the language concerning the number of site visits required to approve the new location or branch campus – “The Council will conduct a comprehensive on-site visit to a branch campus at least six months prior to the initiation of instruction and acceptance of students at the branch campus to ensure compliance with all accreditation standards.” Removed the comprehensive site visits in years 1 and 2 and added in that “focused or comprehensive site visit may be conducted as needed and as determined by the Council.”</p>
Branch Campus	Page 30-31	Removed the information concerning branch campuses as that information is located within substantive change #11.
Authorization to Increase Enrollment	Page 29-30 Page 45	<p>Updated the language to match the Council’s Eligibility Requirements.</p> <p>Removed language concerning “Eligibility and Authorization to Increase Enrollment” as that policy is no longer applicable.</p>
Conference Calls	Page 31, 32	Added in “video” before conference call.
Disclosures	Page 38	<p>Added language to communicate that all documents associated with the accreditation process may be shared to comply with reporting requirements of the US Department of Education (USDE) and the Council for Higher Education Accreditation (CHEA).</p> <p>Clarified that the state board of podiatric medicine where the college is located will be notified of CPME accreditation decisions.</p>
Continuing Accreditation Decisions	Page 36	Clarified that “For continuing accreditation, the online and written notifications include identification of areas of noncompliance (if any) and a description of the actions that a college is to take to address the areas of noncompliance.” Colleges granted initial accreditation must comply with all accreditation standards and requirements.
Preaccreditation Fee	Page 41	Removed the word “approval” from preaccreditation fee as there is no guarantee of approval.
Fees Related to On-Site Evaluation	Page 41	Updated the language concerning on-site fees based on the Council’s action to increase the pre-assessment fee and to charge any additional costs over that amount following the visit including the report-out by the team chair at the Accreditation Committee meeting. No longer will any

		overpayment be reimbursed as the new fee is at the lower end of the current and actual costs for college on-site fees.
Public Information on Program Outcomes	Page 45	Removed the specific outcome standard and instead state the required information must be posted and refer the reader to CPME 120 for the specific language of the outcome standard.
Training Evaluators	Page 46	A training program is conducted before each focused and comprehensive on-site evaluation for evaluators participating in their first on-site evaluation. Clarified how the process works.
Team Assessment	Page 46	Clarified how the process works.