

## FELLOWSHIP EVALUATION FEES AND OTHER ASSESSMENTS

The Council on Podiatric Medical Education believes that a joint responsibility exists among CPME-recognized institutions/organizations and the practice community (APMA) for the financial support of the council's evaluative process. With this in mind, the council has developed fee schedules for various aspects of its evaluation and recognition activities that attempt to balance the responsibility between APMA and those institutions/organizations that seek CPME recognition. The following fellowship fee schedule is employed currently by the council. The council reserves the right to modify fee schedules at any time and will provide appropriate advance notice to affected institutions and organizations. Reminder: personal checks are not an accepted form of payment.

The fee schedule was last revised during the October 2006 council meeting for implementation in July 2007 with the exception of the annual assessment, which was last revised in October 2012 for implementation in July 2013. Fees are not refundable.

Fee	Explanation of Fees and Charges
<b>Application for Provisional Approval</b>	Institutions seeking initial approval of new podiatric medical fellowship programs are assessed an application fee of \$1,500.
<b>On-Site Evaluation</b>	Institutions sponsoring new and existing programs are assessed the actual costs of on-site evaluations. Institutions scheduled for an on-site evaluation are assessed \$1,500 prior to the evaluation. Institutions are billed any additional actual costs over \$1,500 after the on-site evaluation.
<b>Annual Assessment</b>	Institutions sponsoring approved fellowship programs are assessed an annual fee, beginning with the year following the institution's first CPME-approved year. Sponsoring institutions are assessed a base fee of \$1,750 per program plus \$100 per authorized position (applicable to all authorized positions in all programs sponsored by the institution).
<b>Provisional Approval Evaluation</b>	Institutions eligible for on-site evaluation of new podiatric fellowships are assessed a \$2,000 pre-visit fee plus actual costs above \$2,000, which is assessed after the visit.
<b>Authorization to Increase Positions</b>	Institutions sponsoring approved fellowships are assessed a \$500 fee to apply for authorization of increased fellowship positions.
<b>Late Fee</b>	Institutions that do not submit payment of a required fee by the date identified by the council are assessed a late fee of \$500.