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Notification of Resident Repeating First Year of Training

[CPME 330, Procedures for Approval of Podiatric Medicine and Surgery Residencies](#), states:

Residents Repeating First Year of Training

A resident who has completed one or more years of training and wishes to restart training in a different residency program as a first-year resident is not considered a resident transfer. As such, logs and completed rotations will not transfer into meeting the requirements of the new program.

Please submit this form by email to your program liaison or to CPMestaff@cpme.org as formal notification of a resident entering your program as a first-year resident who has already completed one year of training at another Institution.

1. Sponsoring Institution Information

Sponsoring institution	
Address 1	
Address 2	
City/State/Zip	
Program Director	

2. Resident Information

Name of Resident	
Previous Institution	
Dates at Previous Institution	
Effective Start Date at new Institution	
Expected Graduation Date (must be 36 months from start date)	

By signing this form, the chief administrative officer(s) and the program director confirm the commitment of the institution(s) in providing podiatric residency training.

Chief administrative officer (or DIO) Date

CAO of co-sponsoring institution Date
(if applicable)

Chief administrative officer (or DIO) printed name

CAO of co-sponsoring institution printed name
(if applicable)

Program director Date

Program director printed name

By signing this form, the resident acknowledges that they are not considered a transfer resident. As such, logs, completed rotations, and time spent at the previous program will not transfer into meeting the requirements of the new program.

Resident signature Date

Resident printed name