

# Residency Program Site-Visit Evaluator Opportunity

## ABFAS Team Member Position

The Collaborative Residency Evaluator Committee (CREC) seeks nominations of diplomates from the American Board of Foot and Ankle Surgery (ABFAS) for potential appointment as residency program on-site evaluators. CREC is the collaborative effort of ABFAS, the American Board of Podiatric Medicine (ABPM), and the Council on Podiatric Medical Education (CPME) to oversee the selection, training, and assessment of podiatric residency evaluators and team chairs.

Responsibilities of the ABFAS team representative include participation in the evaluation of approved and applicant programs throughout the year. Before being appointed as a full team member representing ABFAS, new evaluators participate in an introductory workshop, complete an online training module, and observe at least one on-site visit. Council staff administers all aspects of the residency approval process.

Evaluators will:

- Have a working knowledge of CPME 320, *Standards and Requirements for Approval of Podiatric Medicine and Surgery Residencies* and CPME 330, *Procedures for Approval of Podiatric Medicine and Surgery Residencies*
- Participate in one to two site visits per year (one per cycle), generally including overnight travel
- Become thoroughly familiar with the pre-evaluation materials provided by the institution prior to the on-site visit
- Be familiar with Podiatry Residency Resource (PRR), including the various report functions. The ABFAS rep will review the program's clinical logs in advance of the visit for accuracy, resident involvement on cases, progressive training, and timely review and verification by the program director. Logs must be reviewed for accuracy to ensure there is no duplication, miscategorization, and/or fragmentation of procedures. The evaluator must possess knowledge of the Minimum Activity Volume (MAV) requirements and diversity of cases and procedures for the PMSR program as described in Appendix A in CPME 320.
- Review patient charts and imaging studies as appropriate
- Assess resident training in performing comprehensive medical H&Ps, trauma, and podopediatrics

If you are interested in being nominated to serve as a site visit evaluation team member, please email Angela McGoff, Executive Director, at: [amcgoff@abfas.org](mailto:amcgoff@abfas.org) and include your CV and a letter of intent that briefly describes:

- Why you are interested in being a residency evaluator
- Any involvement with graduate medical education
- Familiarity with CPME 320, *Standards and Requirements for Approval of Podiatric Medicine and Surgery Residencies*
- Familiarity with Podiatry Residency Resource (PRR), including using the various reports